PROGRAM TEMPLATE

**Title:** something quick, catchy, easily identifiable

**Objectives:** Something(s) tangible to measure the impact

EX: Campers will connect our core value of collaboration to their everyday lives through this activity.

 EX: Bunks will exhibit teamwork and learn more about their cabinmates.

**Materials:** Any items you will need for your program

* Bullet Points are fine
* ex: crayons, 2 boxes
* Worksheets (1 per person)
* Anything that needs to be ORDERED and/or DELIVERED to a specific location must be listed and submitted to Operations 1 week in advance

**Facilitator Resources**: any citations, references, academic material for the leader (ie, youtube videos, stories to read to the group, newspaper articles)

**Set up/Breakdown:** Any set up BEFORE/ breakdown AFTER the program that needs the Operations Team should be listed here (bullet points are fine), it’s ok if this is blank sometimes

**Timeline:** A basic breakdown of what your evening will look like (a snapshot)

00:00-00:10- Explain Worksheet

00:10-00:20- Time for everyone to work on worksheet

00:20-00:50- Discussion

00:50-1:10: Arts and craft

1:10-1:20: Share/Discussion

**Station Leaders, Participant Roles, Locations:** (if applicable)

**Program:** A step by step of what happens in each block of the timeline above. Think: Science project, order of operations.

1. EX: 00:00-00:10 min- Talk throughWorksheet, clarify any questions about each section
2. 00:10-00:20 min - Ask students to take a look at their worksheets, and answer questions on worksheet

**Notes:** Fill this section out IMMEDIATELY AFTER the program. What worked well? What would you do differently next time?